



**For Preschool use: Date of Admission:** \_\_\_\_\_

**Date of Discharge:** \_\_\_\_\_

My child \_\_\_\_\_ is registered in TRINITY LUTHERAN PRESCHOOL for the 2018-2019 school year. I/We agree to comply with the statements below regarding tuition.

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent(s)/Guardian(s) Signature \_\_\_\_\_

\_\_\_\_\_  
*(Please cut at line and keep bottom portion)*

**TRINITY LUTHERAN PRESCHOOL  
TUITION AGREEMENT  
2018-2019**

To register your child, you must **sign and return** the top portion of this agreement along with the registration fee.

**WE AGREE AS PARENTS OR GUARDIANS TO COOPERATE WITH THE SCHOOL AS FOLLOWS:**

- To pay the \$100.00 before May 1<sup>st</sup>, \$110.00 after May 1<sup>st</sup> non-refundable registration ,food, and supply fee for each child pre-registered. This fee must be paid to reserve a place for your child in class.
- To pay the tuition in 9 monthly payments. Tuition is based on the number of days in the school year, not the number of days per month. The yearly tuition is divided into 9 monthly payments for your convenience.
- If tuition has not been paid by the 10<sup>th</sup> of the month, a \$10.00 late fee is charged. If extenuating circumstances arise, please contact the Director immediately to make other arrangements.
- If a check is returned for non-sufficient funds, the parents will be liable for all bank charges incurred as a result of the returned check.
- Operating expenses require that parents maintain tuition payments. No refunds or tuition allowances will be made for vacation days, sick days, school holidays - including emergency closings.
- A **one month written** notice is required if your child will be leaving the program for any reason. You will be responsible for the entire month's tuition whether your child is in attendance or not.
- Families with more than one child enrolled will receive a \$10.00 discount for any additional children.
- Holidays and school closings will be given to parents at Open House in August. Reminders are placed on the monthly calendar. No refunds on forced closings.
- Tuition will be pro-rated for children who begin classes during the school year.
- Please make checks payable to Trinity Lutheran Preschool. Put your child's name in the memo column.

**2018-2019 TUITION**

2-day session	\$140.00
3-day session	\$170.00
5-day session	\$260.00